



# DHA SUFFA UNIVERSITY

DG -78, Off Khayaban-e-Tufail, Phase-VII (Extension), DHA, Karachi – 75500

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In reply, please quote,  
DHA/DSU/48/RFQ/036/2012-13

## RFQ

Description : Cleaning Items  
Date of Issue : March 27, 2013  
Last Date for Submission of Quotation : April 03, 2013 by 03:00 pm  
Time of Opening : April 03, 2013 at 03:15 pm  
Contact Person & Telephone : Procurement Officer, DSU  
021-35244872

S. #	Items/Description	Brand	Unit	Qty Required
1	Bleach (01 ltr bottle)	Best Quality	Ltr.	20
2	Brush (wooden)	Best Quality	units	06
3	Buffing Brush (Floor)	Best Quality	units	03
4	Buffing Polish (Floor)	Best Quality	Kg	02
5	Castic Soda	Best Quality	Kg	05
6	Dettol Surface Cleaner 500ml		Bottle	30
7	Duster Cotton 24"x24"	Best Quality	units	200
8	Glint (Glass Cleaner) 500ml		Bottle	24
9	Hard Broom 500g	Best Quality	units	30
10	Insect Powder	Coopex/Eqv	units	20
11	Liquid Soap (10 liter Cans) different fragrances	Best Quality	Liter	60
12	Mop Refill	Best Quality	units	24
13	Mop Rope	Best Quality	units	24
14	Mortein Mosquito and Fly Spray 400ml		units	24
15	Phenyl – 03 litter bottle	Finis (Original) / Eqv	Bottle	30
16	Phynoil (Balls)	Best Quality	Kg	03
17	Scotch Bright	3M / Eqv.	Doz	03
18	Soft Broom 350g	Best Quality	units	30
19	Sopra / Dustpan	Best Quality	Doz	01
20	Express Detergent 1kg bag	-	units	15
21	Tezab / Acid for Washrooms (10 ltr. Can)	-	Ltr	40
22	Tissue Paper Box	Supreme/Eqv	Box	60
23	Tissue Paper Box	Rose Petal Perfumed	Box	30
24	Tissue Paper Toilet Roll	Rose petal / Eqv	Roll	200
25	Toilet Brush	Best Quality	units	12
26	Toilet Freshener	Air Wicker/Eqv	units	48
27	Towel White (Medium Size)	Cotton	units	30
28	Vim/Max 900g	-	units	20
29	Viper for Floors	Best Quality	units	12
30	Viper for Window Glass Cleaner		units	12

**Important:** Vendors / suppliers are strongly advised to visit DSU for available samples before submitting their quotations.

**Terms & Conditions:**

- 1- DSU reserves the right to award Purchase / Work Order to either on Itemized lowest or Overall lowest basis.
- 2- Duly signed and stamped Quotations in sealed envelopes should be submitted at the Office of the Procurement Officer, DSU between 9:00 am to 5:00 pm on working days.
- 3- Quotations will be opened on date & time mentioned above in the presence of representatives who may care to attend. In case of holiday, quotations shall be opened on next working day at the same place and time.
- 4- DSU reserves the right to cancel any or all Purchase / Work Order(s) if material is not in accordance with our specifications or if the delivery is delayed.
- 5- Payment will be made through crossed cheque after delivery of the above items and receipt of the bill.
- 6- Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- 7- The rate / price quoted for each item shall be final and no change will be allowed.
- 8- Competent Authority reserves the right to change / alter / remove any item or article or reduce / increase quantity upto 15% without assigning any reason.
- 9- Invoice / Bill & Delivery Challan should be submitted to the Procurement Officer, DSU.
- 10- No subletting in any case / item / form will be allowed.
- 11- Sample(s) / image(s) are available in the Procurement Office, DSU and can be seen during office hours for ready reference.
- 12- Quotations must be on the company / vendor / supplier's Original Letter Head, indicating land line telephone numbers, registered postal address & National Tax Number.
- 13- Quotations which are incomplete or do not conform to the Specifications, Terms & Conditions stated above shall be rejected.
- 14- In case of any dispute, the decision of Competent Authority i.e., Vice Chancellor, DHA Suffa University shall be final and binding.
- 15- In case of any complaints, please contact Admin Officer, DSU on Ph no. 021-35244860.

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**Procurement Officer**