



DHA SUFFA UNIVERSITY

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In reply, please quote,
DHA/DSU/48/RFQ/015/2013-14

RFQ

Description : Manufacturing of Furniture for Lab
 Date of Issue : August 29, 2013
 Last Date for Submission of Quotation : September 05, 2013 by 03:00 pm
 Time of Opening : September 05, 2013 at 03:15 pm
 Contact Person & Telephone : Procurement Officer, DSU
 021-35244872

Sr. No.	Item	Description	QTY
1.	(a) Tabletop Shelves (larger width)	<ul style="list-style-type: none"> To be placed on top of the marble table tops in lab Structural Material be MDF/Lasani Lamination, with edges covered with solid Teak Wood Lipping, Lacquer finish polish Lamination color to be decided with recommendation of the qualifying vendor to ensure harmony and matching with rest of the infrastructure. Only stainless steel screws to be used in assembly due to high moisture at site Overall Dimensions = 11'(W) x 6"(D) x 26"(H) <u>More than one shelf</u> may be made to complete the width. Total of three shelves with top shelf remaining open from top Lower two shelves to have a removable barrier strip having cross-section of 1-1/2"(H) x 3/4"(D) Two top free edge corners to be rounded off aesthetically Detail Drawing placed in Flag 'B' Unit to be fixed using bolts on top of marble blocks. 4 Units are to be fixed/bolted back-to-back also on top of blocks Price to include finished item and its final fixing on given site with all tooling & accessories included Dimension be finalized after visiting site and accurately measuring marble block dimensions 	05
	(b) Tabletop Shelves (smaller width)	<ul style="list-style-type: none"> To be placed on top of the marble table tops in lab Structural Material be MDF/Lasani Lamination, with edges covered with solid Teak Wood Lipping, Lacquer finish polish Lamination color to be decided with recommendation of the qualifying vendor to ensure harmony and matching with rest of the infrastructure. Only stainless steel screws to be used in assembly due to high moisture at site Overall Dimensions = 6'(W) x 6"(D) x 26"(H) <u>Two identical shelves</u> with dimensions = 3'(W) x 	05

		<p>6”(D) x 26”(H)to cover the 6’ width.</p> <ul style="list-style-type: none"> • Total of three shelves with top shelf remaining open from top • Lower two shelves to have a removable barrier strip having cross-section of 1-1/2”(H) x 3/4”(D) • Two top free edge corners to be rounded off aesthetically • Detail Drawing placed in Flag ‘B’ • Unit to be fixed using bolts on top of marble blocks. • 4 Units are to be fixed/bolted back-to-back also on top of blocks • Price to include finished item and its final fixing on given site with all tooling & accessories included • Dimension be finalized after visiting site and accurately measuring marble block dimensions 	
2.	Instruments’ Table	<ul style="list-style-type: none"> • One Table and one Shelf two compartment – a combined structure • Integrated Overall Dimensions = 5’(W)x 2’(D) x 6’(H) • One single Table with wooden (Sheeshum) legs of 3”x 3” cross-section Table Dimensions = 5’(W) x 3’(H) x 2’(D) • Two equal sizedshelves Shelf Dimensions = 2-1/2’(W) x 10”(D) x 12”(H) Shelves have sliding 5mm glass panes with mechanical ratchet combination lock(and keys as optional) to lock the glass panes • Table top support elevated shelves with a vertical clearance of 2’ or 24” for allowing placement of instruments/equipment on table work-top without hitting the top shelves • Structural Material be MDF/Lasani Lamination, with edges covered with solid Burma Teak Wood Lipping, Lacquer finish polish, table legs to be of solid cured wood (Sheeshum) with Lacquer finish polish • Top Lamination shade – 7180 FormiteWoodgrain (sample available on campus)OR a better color matching may be suggested by the qualifying vendor to ensure harmony and matching with rest of the infrastructure. • Only stainless steel screws to be used in assembly due to high moisture at site • Rear side of work-top under shelf clearing,to provide <u>Four (4) in no.</u> Electrical Outlet Multi-socket Clipsal fixed with complete wiring, Two (2) under each shelf • Two (2) Philips tube lights in (24”) a protective plastic enclosure (aesthetically covered) underneath shelf over table top, button alongside the socket outlets • One (1) breaker for all electrical face plates • Sample can be viewed which has minor variations but similar design. Its picture is also shown in Flag ‘C’ • To be placed on ground in lab, side by side, in series • Units may require fixing/bolting side to side at the final site • Price to include finished item and its final fixing on given site with all tooling & accessories included 	04
3.	Wall Racks for drying Glassware after washing	<p>Racks near the sinks to hang glassware after washing in sink</p> <ul style="list-style-type: none"> • Material =Polypropylene or Phenolic Resin Sheet thickness = Approx. 3/4” 	01

		<ul style="list-style-type: none"> Built to withstand daily laboratory use Can be wall mounted or used on table top Includes 30 or more detachable drying pegs Suggested Peg Size =125mm (long), 9mm dia. (see pictures of various models placed at Flag ‘D’) Suggested Layout = 8 rows of pegs, staggered pegs Built-in molded draining tray Minimum tray size =600mm (H)x 500mm (W) Drain feature: Hole in the tray for drainage, preferably supplied with some length of vinyl tubing To be supplied complete with wall mounting bracket Suggested Maximum Overall Rack Size: 800mm (H) x 600mm(W) 	
4.	White Board	<ul style="list-style-type: none"> Standard white board for classroom teaching purpose Quality, design and features may be confirmed from many samples available on campus Must include lights at the top end and tray at the lower end to hold teaching aid material To finalize the dimensions (8’x4’), site location must be visited in order to determine the area that is to be accommodated/covered Made in 3’ sheets for write formica pasted on both sides alongwith edge fitting. 	01
5.	Ladder	<ul style="list-style-type: none"> Aluminum ladder to allow easy access to elevated areas such as cabinets & compartments in stores To finalize the dimensions (7 fit), site location must be visited in order to determine the heights required through the use of this ladder It should be foldable for easy stowage Should have rubberized feet in order to avoid slippage/sliding 	01

Terms & Conditions:

- Companies/Firm/Vendors/Suppliers registered with Sales Tax and Income Tax ordinance Act invited to submit their quotation.
- All applicable taxes will be deducted as per SRO/rules.
- Transport and Cartage will be the responsibility of the vendor/supplier/contractor, DSU must no be charged for the same at any stage.
- DSU reserves the right to award Purchase / Work Order to either on Itemized lowest or Overall lowest basis.
- Duly signed and stamped Quotations in sealed envelopes should be submitted at the Office of the Procurement Officer, DSU between 9:00 am to 5:00 pm on working days.
- Quotations will be opened on date & time mentioned above in the presence of representatives who may care to attend. In case of holiday, quotations shall be opened on next working day at the same place and time.
- DSU reserves the right to cancel any or all Purchase / Work Order(s) if material is not in accordance with our specifications or if the delivery is delayed.
- Payment will be made through crossed cheque after delivery of the above items and receipt of the bill.
- Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- The rate / price quoted for each item shall be final and no change will be allowed.
- Competent Authority reserves the right to change / alter / remove any item or article or reduce / increase quantity upto 15% without assigning any reason.
- Invoice / Bill & Delivery Challan should be submitted to the Procurement Officer, DSU.
- No subletting in any case / item / form will be allowed.
- Sample(s) / image(s) are available in the Procurement Office, DSU and can be seen during office hours for ready reference.
- Quotations must be on the company / vendor / supplier’s Original Letter Head, indicating land line telephone numbers, registered postal address & National Tax Number.

16. Quotations which are incomplete or do not conform to the Specifications, Terms & Conditions stated above shall be rejected.
17. In case of any dispute, the decision of Competent Authority i.e., Vice Chancellor, DHA Suffa University shall be final and binding.
18. In case of any complaints, please contact Admin Officer, DSU on Ph no. 021-35244860.

Procurement Officer