



DHA SUFFA UNIVERSITY

DG -78, Off Khayaban-e-Tufail, Phase –VII (Extension), DHA, Karachi – 75500

Ph: 021-35244872

Fax: 021-35244872

Email: po@dsu.edu.pk

In reply, please quote,
DHA/DSU/48/RFQ/027/2015-16

September 15, 2015

RFQ **Procurement of HP Printers & Toners**

1. DHA Suffa University intends to procure HP Printers & Toners. Interested vendors / suppliers may obtain the Bidding Documents along with other terms and conditions on submission of written application to the office of the undersigned w.e.f. **September 15, 2015 during office hours i.e., 9:00 am to 5:00 pm Monday – Friday**. Quotation / Financial Bid, on the **Annexure** of the Bidding Document issued by DSU, should be submitted in the office of the Procurement Officer, DSU till **03:00pm on September 21, 2015**.
2. Sealed Bids will be opened on same date i.e., **September 21, 2015 at 03:15pm** at DSU's Procurement Office in the presence of representatives of the bidders who may care to attend. In case of holiday, bids shall be opened on next working day at the same place and time.
3. DSU reserves the right to accept or reject any or all bids regulations and to annul the bidding process without assigning any reason whatsoever. Furthermore, DSU reserves the right to award Purchase Order / Work Order to either on Itemized Lowest or Overall Lowest basis (where applicable). Bids must be inclusive of all applicable taxes. Taxes will be deducted as per SRO.

Asad Baber Khan
Procurement Officer