



DHA SUFFA UNIVERSITY

DG -78, Off Khayaban-e-Tufail, Phase –VII (Extension), DHA, Karachi – 75500

Ph: 021-35244872
Fax: 021-35244872

In reply, please quote,
DHA/DSU/48/RFQ/040/2013-14

RFQ

Description : Procurement of Panasonic Telephone Sets
Date of Issue : October 11, 2013
Last Date for Submission of Quotation : October 24, 2013 by 04:00 pm
Time of Opening : October 24, 2013 at 04:15 pm
Delivery Time : within 4 working days after the receipt of Purchase Order
Contact Person & Telephone : Procurement Officer, DSU
021-35244872

S. #	Description	Qty.
01	<u>Panasonic Telephone Sets</u> Model # KX-TS500MX With complete standard OEM accessories	20 sets

Terms & Conditions:

1. Companies/Firm/Vendors/Suppliers registered under Sales Tax and Income Tax Ordinance / Act are invited to submit their quotations. All applicable taxes will be deducted as per SROs.
2. Transportation / cartage shall be the responsibility of the bidder.
3. Duly signed and stamped Quotations in sealed envelope should be submitted at the Office of the Procurement Officer, DSU between 9:00 am to 5:00 pm on working days.
4. Quotations will be opened on date & time mentioned above in the presence of representatives who may care to attend. In case of holiday, quotations shall be opened on next working day at the same place and time.
5. DSU reserves the right to cancel any or all Purchase / Work Order(s) if material is not in accordance with our specifications or if the delivery is delayed.
6. Payment will be made through crossed cheque after delivery and successful installation / commissioning of all systems listed above and receipt of the bill / delivery challan.
7. Delivery / work completion period shall be FOUR working days after the issue of the Purchase Order.
8. Penalty at the rate of 5% of the cost of the item delivered late will be imposed per month.
9. The rate / price quoted for each item shall be final and no change will be allowed.
10. Competent Authority reserves the right to change / alter / remove any item or article or reduce / increase quantity upto 15% without assigning any reason.
11. Invoice / Bill & Delivery Challan should be submitted to the Procurement Officer, DSU.
12. No subletting in any case / item / form will be allowed.
13. Sample(s) / image(s) are available in the Procurement Office, DSU and can be seen during office hours for ready reference.
14. Quotations must be on the company / vendor / supplier's Original Letter Head, indicating land line telephone numbers, registered postal address & National Tax Number.
15. Quotations which are incomplete or do not conform to the Specifications and Terms & Conditions stated above shall be rejected.
16. In case of any dispute, the decision of Competent Authority i.e., Vice Chancellor, DHA Suffa University shall be final and binding.
17. In case of any complaints, please contact Admin Officer, DSU on Ph No. 021-35244860.

-Sd-
Procurement Officer