



DHA SUFFA UNIVERSITY

DG -78, Off Khayaban-e-Tufail, Phase –VII (Extension), DHA, Karachi – 75500

Ph: 021-35244872

021-35244866

Fax: 021-35244872

In reply, please quote,
DHA/DSU/48/RFQ/041/2012-13

RFQ

Description : Seepage / Leakage Control with Minimal Building Damage
 Date of Issue : April 11, 2013
 Last Date for Submission of Quotation : April 16, 2013 by 03:00 pm
 Time of Opening : April 16, 2013 at 03:15 pm
 Contact Person & Telephone : Procurement Officer, DSU
 021-35244872

S.#	Detail of Work Required	Location	Total Rooms
01	Seepage/Leaking at Bath Room (On Roof) with Paint Work	GF 031 (10 Places)	3
		SF 213 (1 Place)	
		FF 140 (4 Places)	
02	Seepage/Leaking at Bath Room (On Wall) with Paint Work	FF 115 (2 Places)	8
		SF 213 (2 Places)	
		GF 050 (2 Places)	
		FF 140 (1 Place)	
		SF 238 (2 Places)	
		FF 151 (2 Places)	
		GF 017 (2 Places)	
GF 018 (1 Place)			
03	Seepage/Leaking in front of Gallery (On Roof) with Paint Work	SF 215 (1 Place)	3
		SF 216 (1 Place)	
		GF 049 (2 Places)	
04	Seepage/Leaking in front of Gallery (On Stairs Wall) with Paint Work	GF 049 (2 Places)	1
05	Seepage/Leaking (Under Stairs Wall) with Paint Work with Paint Work	GF 052 (1 Place)	1
06	Seepage/Leaking in Bath Room side under stairs inside of Oil Paint (Behind bathroom Stairs Side) with Paint Work	FF 140 (2 Places)	1
07	Seepage/Leaking in Bath Room side under stairs inside of Oil Paint (On Roof) with Paint Work	SF 238 (2 Places)	1
08	Seepage/Leaking at Class Room (Under Air-conditioner) with Paint Work	SF 144 (1 Place)	1
09	Seepage/Leaking at Bathroom (On Front Wall) with Paint Work	FF 151 (1 Place)	1
10	Seepage/Leaking at Dean Office (Upper Portion of Gallery Side Wall) with Paint Work	FF 151 (1 Place)	1
11	Seepage/Leaking at Thermo Fluids Lab (On Roof) with Paint Work	GF 039 (2 Places)	1
12	Seepage/Leaking at Ramp Mechanical Lab (On Roof) with Paint Work	GF 045 (1 Place)	1
13	Sewerage Line blocked.	FF-126	2
		FF 127	

Payment Schedule:

- 1- 50% payment of the work done will be paid to the Contractor after completion of the work.
- 2- 50% percent payment will be retained as Retention Money. Amount of Retention Money will be released as per below cited schedule from the date of completion of work subject to satisfactory removal of all complaint related to the work done and nothing remains outstanding against the contractor:
 - (a) 25% payment will be released after **6 months**.
 - (b) 25% payment will be released after **3 months**.

Terms & Conditions:

- 1- The Contract shall be awarded to the overall lowest bidder.
- 2- The Contractors must visit DHA Suffa University for physical inspection of the affected places requiring repair / maintenance work, before submitting their quotations or undertake the work.
- 3- The Contractor shall provide a **Performance Guarantee** on their original Letter Head that during maintenance period i.e., minimum 1 Year from the completion of the repair and maintenance work, contractor will be responsible to rectify all defects at **Free of Cost.**
- 4- The contractor shall be responsible to complete the work as per agreed time schedule i.e., 10 days after the issue of Work Order. In case the contractor fails to complete the work in 10 days, the contract may be cancelled and the remaining work will be got completed through other source at contractor's
- 5- Duly signed and stamped Quotations in sealed envelopes should be submitted at the Office of the Procurement Officer, DSU between 9:00 am to 5:00 pm on working days.
- 6- Quotations will be opened on date & time mentioned above in the presence of representatives who may care to attend. In case of holiday, quotations shall be opened on next working day at the same place and time.
- 7- DSU reserves the right to cancel any or all Purchase / Work Order(s) if material is not in accordance with our specifications or if the delivery is delayed.
- 8- Payment will be made through crossed cheque after delivery of the above items and receipt of the bill.
- 9- Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- 10- The rate / price quoted for each item shall be final and no change will be allowed.
- 11- Competent Authority reserves the right to change / alter / remove any item or article or reduce / increase quantity upto 15% without assigning any reason.
- 12- Invoice / Bill & Delivery Challan should be submitted to the Procurement Officer, DSU.
- 13- No subletting in any case / item / form will be allowed.
- 14- Sample(s) and image(s) are available in the Procurement Office, DSU and can be seen during office hours for ready reference.
- 15- Quotations must be on the company / vendor / supplier's Original Letter Head, indicating land line telephone numbers, registered postal address & National Tax Number.
- 16- Quotations which are incomplete or do not conform to the Specifications, Terms & Conditions stated above shall be rejected.
- 17- In case of any dispute, the decision of Competent Authority i.e., Vice Chancellor, DHA Suffa University shall be final and binding.
- 18- In case of any complaints, please contact Admin Officer, DSU on Ph no. 021-35244860.
- 19- Contractor shall not engage any person who takes GUTKA, NASWAR, or PAAN to work at DSU Campus. In case of non-compliance, a fine / penalty of Rs.1,000/- shall be imposed and deducted from the payment and the subject individual shall be removed from the Work / DSU premises.

Procurement Officer