



DHA SUFFA UNIVERSITY

Off Khayaban-e-Tufail, Phase –VII (Extension), DHA, Karachi – 75500

In reply, please quote,
DHA/DSU/48/RFQ/010/2018-19

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April 2nd, 2019

RFQ **Procurement of Stationery Items**

1. DHA Suffa University intends to procure Stationery Items. Interested vendors / suppliers may obtain the Bidding Documents along with other terms and conditions on submission of a written application to the office of undersigned w.e.f. **April 2, 2019 during office hours i.e., 9:00 am to 4:00 pm Monday – Friday.** Quotation / Financial Bid, on the **Annexure** of the Bidding Document issued by DSU, should be submitted in the office of the Admin & Security Officer, DSU till **11:00 am on April 9, 2019.**
2. Sealed Bids will be opened on same date i.e., **April 9, 2019 at 11:15 am** at DSU's Admin & Security Office in the presence of representatives of the bidders who may care to attend. In case of holiday, bids shall be opened on next working day at the same place and time.
3. DSU reserves the right to accept or reject any or all bids according to SPPRA rules & regulations and to annul the bidding process without assigning any reason whatsoever as per SPPRA Rules. Furthermore, DSU reserves the right to award Purchase Order / Work Order to either on Itemized Lowest or on Overall Lowest basis (where applicable). Bids must be inclusive of all applicable taxes. Taxes will be deducted as per SRO.

Procurement Officer