

Dear Graduate,

1. With reference to the subject cited above, we are pleased to inform you that the DHA Suffa University's 3<sup>rd</sup> Convocation is scheduled to be held in the first week of **December 2020 at DA Country & Golf Club.**

2. Due to Covid-19 Pandemic, the Convocation will be held in two Sessions i.e. Morning and Late Afternoon on the same day.

3. In the Morning Session, the Graduates of Mechanical and Electrical Engineering Programs will be conferred / awarded with Degrees while in the Late Afternoon Session, the Graduates of Computer Science and Management Sciences Programs will be conferred / awarded with Degrees.

4. In order to enroll, the submission of Convocation Registration Form is **Mandatory** to attend the subject event.

5. The Convocation Registration Form can be downloaded from DSU website <https://www.dsu.edu.pk/grad-student/>

6. The Convocation Registration Fee amounting to Rs. 12,000/- (Rupees Twelve Thousand only) is required to be paid online in the following account:

|               |   |                          |
|---------------|---|--------------------------|
| Account Title | : | DHA Suffa University     |
| Bank Name     | : | Bank Al-Habib            |
| IBAN          | : | PK06BAHL1074008100402701 |

(In case of any query regarding fee submission, please contact Mr. Elwyn Mathews at 0346-3244745)

7. The scanned copy of duly filled Convocation Registrar Form, CNIC copies of self with parent / guardian and the acknowledgement email of fee payment be forwarded at [dsu.reg@dsu.edu.pk](mailto:dsu.reg@dsu.edu.pk)

8. For any further guidance, feel free to contact the Registration Office at Tel: 021-35244858 and Whatsapp No. 0302-0241679.

9. The scanned copy of the Convocation Registration Receipt will be sent to the Graduates via return email while the Original Receipt can be collected in person on the rehearsal day.

10. Due to Covid-19 Pandemic, Graduates are not allowed to visit the University for the submission of their Convocation Registration Form and Fee.

11. Please note that **Friday, 20<sup>th</sup> November 2020** is the final date and no further extension will be made to submit the Convocation Registration Form under any circumstances.

**REGISTRAR**

Disclaimer: The University reserves the right to change the date, timing, venue and mode / style of the event in case of any directives received from the Government due to Covid-19 Pandemic.