

DHA SUFFA UNIVERSITY

Officer and NTS Required

DHA Suffa University has been established by DHA Karachi as a state-of-the-art institution to offer undergraduate and postgraduate programs in the disciplines of Engineering, Computer, Management and Social Sciences.

The University invites applications for the Officer and NTS positions.

Librarian

Qualification and Experience Requirement

- Masters Degree in Library Science from a renowned HEC recognized university/institute.
- 10 years relevant experience in any HEC recognized university/institute.
- Excellent Knowledge of IT and proficiency in MS Office (Word, PowerPoint, Excel).

Library Assistant

Qualification and Experience Requirement

- BSc/BA/BCom/equivalent.
- 2 years of relevant experience.
- Typing speed 30 words per minute.
- Knowledge of IT and proficiency in MS Office (Word, PowerPoint, Excel).

Library Attendant

Qualification and Experience Requirement

- Matric preferably computer literate.

DSU is an equal employment opportunity institution and it employs NTS complying strictly to the aforementioned eligibility criteria

To apply, please send copies of Academic Documents (from SSC to highest qualification), experience certificates and copy of CNIC with duly filled DSU Non-Teaching Job Application Form (downloadable from the DSU website) on the following address through post / email / courier service latest by **15th December 2020**



Registrar, DHA Suffa University
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