



DHA SUFFA UNIVERSITY

Khayaban-e-Tufail, Phase-VII (Extension) DHA, Karachi-75500

AUTHORITY LETTER FOR COLLECTION OF INTERIM / FINAL TRANSCRIPT PROVISIONAL CERTIFICATE / DEGREE

(To be filled in by the Graduate / Student and his / her authorized nominee)

1. I, Registration No. _____ Name _____

s/o, d/o _____ graduated / studied in the _____

Program and attended last Semester Fall / Spring / Summer of year _____ as regular / external

student hereby nominate and authorize Mr. /Ms. _____

s/o, d/o _____ bearing CNIC No. _____

(copy enclosed) to collect my Interim / Final Transcript / Provisional Certificate / Degree from **DHA Suffa**

University on my behalf. His / Her specimen signatures are as under : **(to be signed by the nominee)**

Signature – 1 _____ **(same as on CNIC of the nominee)**

Signature – 2 _____ **(same as on CNIC) of the nominee)**

2. Copies of my CNIC and that of nominee are enclosed with this authority letter for collection of my Interim / Final Transcript / Degree on my behalf.

Yours Faithfully,

Signature of graduate / student _____ **(same as on CNIC)**

Name: _____

CNIC No. _____

Mobile No. _____

E-mail: _____

Enclosed:

Copies of CNICs (as mentioned above)

Instructions:

Graduate / student is to handover this Authority letter (duly filled in) to his / her authorized nominee who is to provide the same in original at the time of collection of authorized document (s) as under:

Registrar Office for collection of Degree

Examinations Department for collection of Transcript and Provisional Certificate