

# DHA Suffa University

DG-78, Off Khayaban-e-Tufail, Phase VII (Ext), DHA, Karachi  
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## NON-TEACHING JOB APPLICATION FORM

### Instructions:

1. This form is to be filled completely.
2. Supporting documents are to be attached.
3. Additional sheet may be used, where necessary.

Recent Passport Size  
Photograph

**POSITION APPLYING FOR:** \_\_\_\_\_

### PERSONAL INFORMATION

<b>1. Name:</b>				
<b>2. Nationality:</b>	By Birth:		<b>3. Date of Birth:</b>	
	Present:		<b>4. Place of Birth:</b>	
<b>5. National Identity Card No.:</b>			<b>6. Father's Name with NIC No.:</b>	
<b>7. Marital Status:</b>			<b>8. Spouse's Name with NIC No.:</b>	

### CONTACT DETAILS

<b>9. Present Address</b>		<b>10. Permanent Address</b>	
<b>11. Tel:</b>		<b>12. Mobile:</b>	
<b>13. Email:</b>			

**14. Did you previously apply for any post in DSU / DHA? If yes, give details.**

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**15. Have you previously been selected / employed in DSU or any of the DHA colleges / schools / institutes / centres? If yes, give details.**

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**16. Employment History (starting with current or most recent employment):**

Name of Employer	Designation / Appointment	Period with Dates (Month/Year)	Salary Drawn	Reasons for Leaving

**17. Details if Served in Defence Services:**

Service No.	Rank	Arm / Service	Date of Enrollment	Date of Retirement	Total Service	Reason for Release / Retirement

**18. Academic Qualifications**

Certificate / Degree	Duration (Month/Year)		Division / Percentage / CGPA	Subject / Major Fields of Specialization	Board / University / Institute / Country
	From	To			
S.S.C.					
H.S.S.C.					
BA/B.Sc./B.Com.					
MA/M.Sc./M.Com.					
PhD					
Others (Courses)					

**19. Is/Are any of your blood relatives (Father/ Mother, Brother/ Sister, Wife / Husband, Son / Daughter) working at DHA/DSU? If yes, give details.**

S. No.	Name	Designation	DHA/DSU Department	Relationship
a.				
b.				
c.				

Use additional sheet, if required. Hiding of facts related to para 19 of the application form will be considered as misconduct under rule 13.4.2 of DSU statutes and will be dealt accordingly.

**20. Two References for Employment:**

<b>S. No.</b>	<b>Name</b>	<b>Appointment / Designation</b>	<b>Organization</b>	<b>Relationship (if any)</b>
a.				
b.				

**CERTIFICATE**

The information given in this Job Application Form is true and correct to the best of my knowledge and belief.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_  
\* Strike off which are not applicable.